

We developed this checklist to help you choose the right air conditioning company. Most of these items will also apply to any other contractor you need to hire including plumbing, electrical, and construction.

You should always make sure a company is licensed in this state by going to <u>www.myfloridalicense.com</u> and clicking on the "verify a license" tab. If they have a current, active license, click on the company name to confirm that the license is in the owner's name, and that the company has had a license for as long as they claim to have been in business.

Contractor Checklist

We recommend you find 3 companies that meet these standards and make sure they are quoting comparable products before comparing their prices. This will ensure that you are comparing "apples to apples" and not making a very costly mistake.

Company Name		
Can the company provide a copy of their state license?		~
Is the license in the owner's name?		✓
Does the owner live in the general area that the company serves?		~
Does the company carry liability and workers' compensation insurance?		✓
Do all company employees go through high- level background checks?		✓
Is the company a drug-free workplace?		✓
Do they have NATE certified technicians?		\checkmark
Does the company have a permanent, non-residential place of business?		✓
Is the company adequately staffed or do they have to outsource work?		~
Ask around, does the company have an excellent reputation?		✓
Has the company been operating under their current license for as long as they say they have been in business?		✓
Is the company affiliated with any professional trade organizations?		√
Can they provide client references?		\checkmark
Does the company support the community they serve?		~

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